



Dear CLiFF Location Co-ordinator,

Thank you for agreeing to co-ordinate CLiFF in your area. You are playing a critical part in making this national labour film festival truly national.

Before we send you a package of materials and the films themselves, we would like to make ensure that the intellectual property of the filmmakers is protected.

We must have the films returned after you screen them. The film makers have been concerned that not all have been returned, or that they are not being returned on time.

Towards that end, we would like to enter into an agreement with you to return all DVDs belonging to CLiFF (and the film makers) within one week of screening them.

Please sign and either fax or email this agreement. We will need this before we can send the films themselves.

Thanks for your understanding and for respecting the rights of the filmmakers.

Signing this form means you agree to the terms outlined in this letter. Please let us know if you have any concerns.

Email to: locations@labourfilms.ca OR FAX TO: (416) 386.0210

Signature _____

Full Name _____

Location _____

Date _____